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PHR / SPHR Professional in Human Resources Certification Study Guide Oct 31 2022 NOTE: The exam this book covered, PHR/SPHR: Professional in Human Resources Certification, Fourth Edition, was retired SYBEX in 2018 and is no longer offered. For coverage of the current exam PHR and SPHR Professional in Human Resources Certification: 2018 Exams, Fifth Edition, please look for the latest edition of this guide: PHR and SPHR Professional in Human Resources Certification Complete Study Guide: 2018 Exams, Fifth Edition (9781119426523). The demand for qualified human resources professionals is on the rise. The new Professional in Human Resources (PHR) and Senior Professional in Human Resources (SPHR) exams from the Human Resources Certification Institute (HRCI) reflect the evolving industry standards for determining competence in the field of HR. This new edition of the leading PHR/SPHR Study Guide reflects those changes. Serving as an ideal resource for HR professionals who are seeking to validate their skills and knowledge, this updated edition helps those professionals prepare for these challenging exams. Features study tools that are designed to reinforce understanding of key functional areas Provides access to bonus materials, including a practice exam for the PHR as well as one for the SPHR. Also includes flashcards and ancillary PDFs Addresses key topics such as strategic management, workforce planning and employment, compensation and benefits, employee and labor relations, and Occupational Safety and Health Administration regulations This new edition is must-have preparation for those looking to take the PHR or SPHR certification exams in order to strengthen their resume.

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PHR Study Guide 2020-2021 Apr 12 2021

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The HR Scorecard Feb 29 2020 Three experts in Human Resources introduce a measurement system that convincingly showcases how HR impacts business performance. Drawing from the authors' ongoing study of nearly 3,000 firms, this book describes a seven-step process for embedding HR systems within the firm's overall strategy--what the authors describe as an HR Scorecard--and measuring its activities in terms that line managers and CEOs will find compelling. Analyzing how each element of the HR system can be designed to enhance firm performance and maximize the overall quality of human capital, this important book heralds the emergence of HR as a strategic powerhouse in today's organizations.

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Studying Human Resource Management Feb 20 2022 Studying Human Resource Management is an ideal textbook for anyone studying the CIPD Level 5 Associate Diploma in People Management. Fully updated throughout, this book provides thorough coverage of the study of HRM, managing and co-ordinating the HR function, organisational performance and culture in practice as well as business issues in the context of HR. Written by experts in the field with both academic and practitioner experience, Studying Human Resource Management includes invaluable discussion on professional behaviours for people professionals and guidance on how to manage HR data and information and most importantly, how to use it to make evidence-based decisions. There are also now two brand new chapters on diversity and inclusion (D&I) and wellbeing at work. Each chapter includes key learning outcomes to summarise the content that will be covered and to help students track their progress, reflective activities to consolidate learning and further reading suggestions to support wider engagement with areas of particular interest. This book also includes case studies to help students understand how the theory applies in practice. Online resources include Powerpoint slides, a lecturer guide and annotated web links

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