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Cite Them Right **MLA Style Manual and Guide to Scholarly Publishing** **A Manual for Writers of Dissertations** **Publication Manual of the American Psychological Association** **MHRA Style Guide** **Publication Manual of the American Psychological Association** *Concise Rules of APA Style* **The Cambridge Companion to the Philosophy of Law** **Dutch: A Comprehensive Grammar** **The Chicago Manual of Style** **MLA Style Manual and Guide to Scholarly Publishing** **Team Roles at Work** **Synthesis of Results from Scientific Drilling in the Indian Ocean** **Suggestions to Medical Authors**, and **A. M. A. Style Book** **Antarctica** **Sula** **Cite It For Dummies** **Employee Development** **Digital Literacies for Learning** **The Writer's Diet** **Linear Algebra** **Done Right** **Poststructuralism: A Very Short Introduction** **The Education of a Graphic Designer** **Information Doesn't Want to Be Free** **An Introduction to Wittgenstein's Tractatus** **The Brooklyn Follies** **Digital Identity and Social Media** **The Race between Education and Technology** **Marianne Moore, Imaginary Possessions** **The Princess and the Goblin** **Illustrated** **Mexican Literature in Theory** **APA Style Guide to Electronic References** **Global Careers** **Writing with Style: APA Style Made Easy** **How to Cite, Reference & Avoid Plagiarism at University** **Philosophy, Science and Religion for Everyone** **The Temple Tigers and More Man-Eaters of Kumaon** **Technical Communication Today** **Cite Them Right** **A Handbook of Jazz**

APA Style Guide to Electronic References Mar 04 2020 Expanded and updated from the Electronic Resources section, The APA style guide to electronic resources outlines for students and writers the key elements with numerous examples. Dissertations and theses; bibliographies; curriculum and course material; reference materials, including Wiki; gray literature, such as conference hearings, presentation slides, and policy briefs; general interest media and alternative presses such as audio podcasts; and online communities, such as Weblog posts and video Weblog posts. **Cite Them Right** Jul 28 2019 This is the leading guide to referencing and avoiding plagiarism, covering everything from understanding plagiarism and identifying sources to setting out quotations and creating a reference list. Comprehensive and accessible, it provides readers with detailed examples of print and electronic sources, business, government, technical and legal publications, works of art, images and much more. Packed with practical tips and example sources in both citations and reference lists, it makes referencing manageable and easy to follow for everyone. The 11th edition of this bestselling book is an essential resource for anyone doing original research for written assignments, including students, teachers, authors, librarians and non-academic researchers. Cite Them Right is also available as an institutional subscription product, Cite Them Right Online. New to this Edition: - Updated examples for all referencing styles to match the latest referencing standards - Now covers IEEE referencing - Expanded APA, MHRA, OSCOLA and Vancouver sections - Advice on how to reference first language texts that are not in English - Coverage of even more sources, including body art, collages, musicals, sewing patterns, Snapchat, WhatsApp and working papers - Simplified advice on referencing legal and parliamentary sources

The Temple Tigers and More Man-Eaters of Kumaon Sep 29 2019 This is the last of Jim Corbett's books on his unique and thrilling hunting

experiences in the Indian Himalayas. Concluding the narrative begun in the famous Man-Eaters of Kumaon, Corbett writes with an acute awareness of all jungle sights and sounds, his words charged with a great love for human beings that lay within his hunting terrain. These qualities are what make these stories vintage Corbett.

Digital Identity and Social Media Aug 09 2020 "This book examines the impact of digital identities on our day-to-day activities from a range of contemporary technical and socio-cultural perspectives while allowing the reader to deepen understanding about the diverse range of tools and practices that compose the spectrum of online identity services and uses"--Provided by publisher.

The Education of a Graphic Designer Dec 13 2020 Revised and updated, this compelling collection of essays, interviews, and course syllabi is the ideal tool to help teachers and students keep up in the rapidly changing field of graphic design. Top designers and educators talk theory, offer proposals, discuss a wide range of educational concerns—such as theory versus practice, art versus commerce, and classicism versus postmodernism—and consider topics such as emerging markets, shifts in conventions, global impact, and social innovation. Building on the foundation of the original book, the new essays address how graphic design has changed into an information-presenting, data-visualization, and storytelling field rooted in art and technology. The forward-thinking course syllabi are designed for the increasingly specialized needs of undergraduate and graduate students. Personal anecdotes from these designers about their own educations, their mentors, and their students make this an entertaining and illuminating idea book. The book features writing from: Lama Ajeenah, Roy R. Behrens, Andrew Blauvelt, Max Bruinsma, Chuck Byrne, Moira Cullen, Paula J. Curran, Louis Danziger, Liz Danzico, Meredith Davis, Sheila de Bretteville, Carla Diana, Johanna Drucker, Milton Glaser, Rob Giampietro, April Greiman, Sagi Haviv, Lorraine Justice, Jeffery Keedy, Julie Lasky, Warren Lehrer, Ellen Lupton, Victor Margolin, Andrea Marks, Katherine McCoy, Ellen McMahan, J. Abbott Miller, Sharyn O'Mara, Rick Poynor, Chris Pullman, Michael Rock, Katie Salen, Douglass Scott, Steven Skaggs, Virginia Smith, Kerri Steinberg, Gunnar Swanson, Ellen Mazur Thomson, Michael Vanderbyl, Veronique Vienne, Lorraine Wild, Richard Wilde, Judith Wilde, and Michael Worthington. Allworth Press, an imprint of Skyhorse Publishing, publishes a broad range of books on the visual and performing arts, with emphasis on the business of art. Our titles cover subjects such as graphic design, theater, branding, fine art, photography, interior design, writing, acting, film, how to start careers, business and legal forms, business practices, and more. While we don't aspire to publish a New York Times bestseller or a national bestseller, we are deeply committed to quality books that help creative professionals succeed and thrive. We often publish in areas overlooked by other publishers and welcome the author whose expertise can help our audience of readers.

Publication Manual of the American Psychological Association Aug 01 2022

Cite Them Right Nov 04 2022 This book is renowned as the most comprehensive yet easy-to-use guide to referencing available. Tutors rely on the advice to guide their students in the skills of identifying and referencing information sources and avoiding plagiarism. This new edition has new and expanded content, especially in relation to latest electronic sources.

Antarctica Aug 21 2021 An Illustrated guide to Antarctica's environment, geography, wildlife, and history.

How to Cite, Reference & Avoid Plagiarism at University Dec 01 2019 How to cite, reference & avoid plagiarising at university Is there a secret to successful study? The answer is 'yes'! There are some essential skills and smart strategies that will help you to improve your results at university. This easy-to-use guide helps to develop the essential academic skills of writing and thinking needed to cite and reference with confidence in your academic studies. Plagiarism and the most common methods of quoting, summarising and paraphrasing are explained and modelled throughout the book. HOW TO CITE, REFERENCE & AVOID PLAGIARISM AT UNIVERSITY provides tips, tools and techniques you will need to perform with

excellence, including how to: · understand the importance of correct citation and referencing in academic writing · be aware of the facts about plagiarism and how it can be identified and avoided · search for and evaluate sources from the literature · introduce the work of others into your own text · understand and use the five most common citation and referencing styles. Visit www.smarterstudyskills.com to access a wealth of useful information, tips, templates and interactive activities that will support your skills development.

[The Chicago Manual of Style](#) Jan 26 2022 Searchable electronic version of print product with fully hyperlinked cross-references.

The Brooklyn Follies Sep 09 2020 From the bestselling author of *Oracle Night* and *The Book of Illusions*, an exhilarating, whirlwind tale of one man's accidental redemption Nathan Glass has come to Brooklyn to die. Divorced, estranged from his only daughter, the retired life insurance salesman seeks only solitude and anonymity. Then Nathan finds his long-lost nephew, Tom Wood, working in a local bookstore—a far cry from the brilliant academic career he'd begun when Nathan saw him last. Tom's boss is the charismatic Harry Brightman, whom fate has also brought to the "ancient kingdom of Brooklyn, New York." Through Tom and Harry, Nathan's world gradually broadens to include a new set of acquaintances—not to mention a stray relative or two—and leads him to a reckoning with his past. Among the many twists in the delicious plot are a scam involving a forgery of the first page of *The Scarlet Letter*, a disturbing revelation that takes place in a sperm bank, and an impossible, utopian dream of a rural refuge. Meanwhile, the wry and acerbic Nathan has undertaken something he calls *The Book of Human Folly*, in which he proposes "to set down in the simplest, clearest language possible an account of every blunder, every pratfall, every embarrassment, every idiocy, every foible, and every inane act I had committed during my long and checkered career as a man." But life takes over instead, and Nathan's despair is swept away as he finds himself more and more implicated in the joys and sorrows of others. *The Brooklyn Follies* is Paul Auster's warmest, most exuberant novel, a moving and unforgettable hymn to the glories and mysteries of ordinary human life.

A Manual for Writers of Dissertations Sep 02 2022

[Suggestions to Medical Authors, and A. M. A. Style Book](#) Sep 21 2021

[Philosophy, Science and Religion for Everyone](#) Oct 30 2019 *Philosophy, Science and Religion for Everyone* brings together these great truth-seeking disciplines, and seeks to understand the ways in which they challenge and inform each other. Key topics and their areas of focus include: • Foundational Issues - why should anyone care about the science-and-religion debate? How do scientific claims relate to the truth? Is evolution compatible with design? • Faith and Rationality - can faith ever be rational? Are theism and atheism totally opposed? Is God hidden or does God simply not exist? • Faith and Science - what provides a better explanation for the origin of the universe—science or religion? Faith and physics: can they be reconciled? Does contemporary neuroscience debunk religious belief? Creationism and evolutionary biology - what constitutes science and what constitutes pseudo-science? • Practical Implications - is fundamentalism just a problem for religious people? What are the ethical implications of the science-and-religion debate? Do logic and religion mix? This book is designed to be used in conjunction with the free 'Philosophy, Science and Religion' MOOC (massive open online course) created by the University of Edinburgh, and hosted by the Coursera platform (www.coursera.org). This book is also highly recommended for anyone looking for a concise overview of this fascinating discipline.

A Handbook of Jazz Jun 26 2019

Marianne Moore, Imaginary Possessions Jun 06 2020 Analyzes the stages in Moore's development from purely imagist style to her preoccupations with the visual arts, with the question of form in relation to message and with the conflict between tension and fluency. Contains readings of individual poems, shedding light on their meaning and tone, under such headings as "Images of Sweetened Combat" and "Images of Luminosity, Iridescence, and Metamorphosis".

Linear Algebra Done Right Feb 12 2021 This text for a second course in linear algebra, aimed at math majors and graduates, adopts a novel approach by banishing determinants to the end of the book and focusing on understanding the structure of linear operators on vector spaces. The author has taken unusual care to motivate concepts and to simplify proofs. For example, the book presents - without having defined determinants - a clean proof that every linear operator on a finite-dimensional complex vector space has an eigenvalue. The book starts by discussing vector spaces, linear independence, span, basics, and dimension. Students are introduced to inner-product spaces in the first half of the book and shortly thereafter to the finite-dimensional spectral theorem. A variety of interesting exercises in each chapter helps students understand and manipulate the objects of linear algebra. This second edition features new chapters on diagonal matrices, on linear functionals and adjoints, and on the spectral theorem; some sections, such as those on self-adjoint and normal operators, have been entirely rewritten; and hundreds of minor improvements have been made throughout the text.

Mexican Literature in Theory Apr 04 2020 Mexican Literature in Theory is the first book in any language to engage post-independence Mexican literature from the perspective of current debates in literary and cultural theory. It brings together scholars whose work is defined both by their innovations in the study of Mexican literature and by the theoretical sophistication of their scholarship. Mexican Literature in Theory provides the reader with two contributions. First, it is one of the most complete accounts of Mexican literature available, covering both canonical texts as well as the most important works in contemporary production. Second, each one of the essays is in itself an important contribution to the elucidation of specific texts. Scholars and students in fields such as Latin American studies, comparative literature and literary theory will find in this book compelling readings of literature from a theoretical perspective, methodological suggestions as to how to use current theory in the study of literature, and important debates and revisions of major theoretical works through the lens of Mexican literary works.

Poststructuralism: A Very Short Introduction Jan 14 2021 Poststructuralism changes the way we understand the relations between human beings, their culture, and the world. Following a brief account of the historical relationship between structuralism and poststructuralism, this Very Short Introduction traces the key arguments that have led poststructuralists to challenge traditional theories of language and culture. Whilst the author discusses such well-known figures as Barthes, Foucault, Derrida, and Lacan, she also draws pertinent examples from literature, art, film, and popular culture, unfolding the poststructuralist account of what it means to be a human being. ABOUT THE SERIES: The Very Short Introductions series from Oxford University Press contains hundreds of titles in almost every subject area. These pocket-sized books are the perfect way to get ahead in a new subject quickly. Our expert authors combine facts, analysis, perspective, new ideas, and enthusiasm to make interesting and challenging topics highly readable.

An Introduction to Wittgenstein's Tractatus Oct 11 2020 Anscombe guides us through the Tractatus and, thereby, Wittgenstein's early philosophy as a whole. She shows in particular how his arguments developed out of the discussions of Russell and Frege. This reprint is of the fourth, corrected edition.

Digital Literacies for Learning Apr 16 2021 In the 21st century, digital tools enable information to be generated faster and in greater profusion than ever before, to the point where its extent and value are literally beyond imagining. Such quantities can only be meaningfully addressed using more digital tools, and thus our relationship to information is fundamentally changed. This situation presents a particular challenge to processes of learning and teaching, and demands a response from both information professionals and educators. Enabling education in a digital environment means not only changing the form in which learning opportunities are offered, but also enabling students to survive and prosper in digitally based learning environments. This collection brings together a global community of educators, educational researchers, librarians and IT strategists, to

consider how learners need to be equipped in an educational environment that is increasingly suffused with digital technology. Traditional notions of literacy need to be challenged, and new literacies, including information literacy and IT literacy, need to be considered as foundation elements for digitally involved learners. Leading international experts from the USA, Canada, Australia, New Zealand, South Africa, Mexico and throughout Europe contribute to the debate, and Hannelore Rader, Librarian and Dean of the University Libraries, University of Louisville, Kentucky, provides the foreword. The book is in two parts: In Part 1, Literacies in the Digital Age, the contributors analyse how digital technologies have enabled transformative change in the ways in which learning can be constructed, and discuss the nature of the new literacies that have emerged in this new virtual and e-learning environment. In Part 2, Enabling and Supporting Digital Literacies, the contributors go on to consider the ways in which digital literacies can be made available to learners, and how these literacies are being relocated in a more student-centred environment within the broader perspective of learning. Readership: This book takes the issues raised in the successful Information and IT Literacy, also co-edited by Allan Martin, into a broader context. It is essential reading for all information professionals and educators involved in developing strategies and practices for learning in a digital age.

MHRA Style Guide Jun 30 2022 Now in its second edition, the MHRA Style Guide is an indispensable tool for authors and editors of scholarly books, contributors to academic publications, and students preparing theses. The Style Guide succeeds the best-selling MHRA Style Book, five editions of which were published from 1971 to 1996. Though originally designed for use in connection with the publications of the Modern Humanities Research Association, the Style Book became a standard book of reference, particularly in the humanities, and has been adopted by many other authors, editors, and publishers. This new edition of the Style Guide has been revised and updated by a subcommittee of the MHRA. It provides comprehensive guidance on the preparation of copy for publication and gives clear and concise advice on such matters as spelling (including the spelling of proper names and the transliteration of Slavonic names), abbreviations, punctuation, the use of capitals and italics, dates and numbers, quotations, notes, and references. Chapters on indexing, the preparation of theses and dissertations, and proof correcting are also included

The Cambridge Companion to the Philosophy of Law Mar 28 2022 What is the nature of law as a form of social order? What bearing do values like justice, human rights, and the rule of law have on law? Which values should law serve, and what limits must it respect in serving them? Are we always morally bound to obey the law? What are the philosophical problems that arise in specific areas of law, from criminal and tort law to contract law and public international law? The book provides an accessible, comprehensive, and high quality introduction to the major themes of legal philosophy written by a stellar international cast of contributors, including John Finnis, Martha Nussbaum, Fred Schauer, Onora O'Neill and Antony Duff. The volume is an exceptional teaching tool that provides a critical introduction to cutting-edge work in the philosophy of law.

MLA Style Manual and Guide to Scholarly Publishing Oct 03 2022 Provides information on stylistic aspects of research papers, theses, and dissertations, including sections on writing fundamentals, MLA documentation style, and copyright law

Global Careers Feb 01 2020 With interest in the global environment and the management of 'talent' increasing, understanding the issue of global careers is crucial for students and managers alike. This exciting book captures broad research extending to a large set of diverse motivations, experiences, and outcomes of international work in global 'for profit' and 'not for profit' organizations and delivers nuanced insights into the management of international employees for firms and governmental/non-governmental organizations. This text covers global career issues in-depth, working at the intersection of career and international human resource management and using a number of perspectives, such as organizational or individual ones. Chapters include: theories, frameworks and concepts supporting research/data where relevant managerial implications, summaries, learning points, figures and tables. Illustrated with up to the minute case studies from companies such as Pepsi, Imperial Tobacco, Cadbury

Schweppes, PricewaterhouseCoopers, Philips, HSBC, Misys, Philip Morris International and Masterfoods, Global Careers is essential reading for all those studying or concerned with career management, human resource management and international business.

Team Roles at Work Nov 23 2021 Belbin's renowned Team Role theory is a familiar concept for managers and management trainers across the world. Following on from the best-selling *Management Teams: Why they succeed or fail*, this second edition of *Team Roles at Work* provides useful insights into how to apply the theory in everyday work situations. This book explores the impact of Team Roles from interpersonal chemistry and managing difficult relationships, to cultivating effective leaders and shaping organizations. Now fully updated, this second edition has new practical examples and summaries bringing this book up to date 17 years after its original publication. Drawing from Belbin's own practical experience it answers the queries that have arisen during those years. Further information accompanies the book on the Belbin website, www.belbin.com/books/books.htm including a free, downloadable, full-page summary of Team Roles with their icons, descriptions, strengths and allowable weaknesses. *Team Roles at Work* is the best-selling, second book written by Meredith Belbin, designed for any manager who wants to understand the practical application of Team Role theory. R. Meredith Belbin was formerly Chairman of the Industrial Training Research Unit. A founder Member of Belbin Associates, he is also Visiting Professor and Honorary Fellow of Henley Management College. RELATED TITLES Belbin, *Management Teams: Why they succeed or fail*, 3e, ISBN: 978-1-85617-8075

Writing with Style: APA Style Made Easy Jan 02 2020 This invaluable workbook-style reference guide will help you transition from writing for composition classes to writing for psychology classes. Author Lenore T. Szuchman's years of experience teaching writing-intensive courses give her an inside track on the trouble spots students often encounter when writing papers and dealing with APA style. The unique workbook format offers both a quick reference to APA style and interactive exercises that give you a chance to practice what you've learned.

MLA Style Manual and Guide to Scholarly Publishing Dec 25 2021 Provides information on stylistic aspects of research papers, theses, and dissertations, including sections on writing fundamentals, MLA documentation style, and copyright law.

Employee Development May 18 2021 The employee development methods used by organizations to enhance the skills of their workforce and prepare targeted employees for leadership roles are examined in this report. A variety of methods, such as mentoring, coaching, and succession planning, are identified and gauged for effectiveness by human resource professionals. Researched in conjunction with Catalyst, a leading research and advisory organization working with businesses to build inclusive environments and expand opportunities for women at work, this study addresses how organizations encourage women, racial and ethnic minorities, and other groups to move up the corporate ladder.

Concise Rules of APA Style Apr 28 2022 This easy-to-use pocket guide, compiled from the sixth edition of the "Publication Manual of the American Psychological Association," provides complete guidance on the rules of style that are critical for clear communication.

Cite It For Dummies Jun 18 2021 The easy way to access the most common citation styles and avoid inadvertent plagiarism Eyes glazing over at the thought of wading through a door-stop sized manual to find the correct way to cite a simple source? Tired of shelling out too much money on textbooks and multiple style guides? Confused about where to begin? *Cite It For Dummies* is a portable, inexpensive guide to the basics of citing the most common sources in the most common academic styles, including MLA, APA, Harvard, and Chicago/Turabian. With this hands-on, friendly guide, you'll you spend more time on creating the content of a successful academic paper and less time worrying about how to cite the sources. A quick-access guide to the most common citation/referencing styles Expert explanations and examples for the sources you use - from blogs to books to Baywatch (and other television programs) Tips and tricks on building a bibliography, including managing your research to make the bibliography build less painful How-to instructions for the most common reference management software programs students use A review of the best citation and

reference apps on the market A ten-point citation checklist and a list of referencing pitfalls to avoid If you're in university, you'll find yourself turning to this handy little guide throughout your academic career.

The Writer's Diet Mar 16 2021 This book offers an easy-to-follow set of writing principles. For example, use active verbs whenever possible, favour concrete language over vague abstractions, avoid long strings of prepositional phrases, employ adjectives and adverbs only when they contribute something new to the meaning of a sentence and reduce your dependence on the "waste words": 'it', 'this', 'that' and 'there'. The author also shows these rules in action through examples from famous authors such as Shakespeare and Emily Dickinson. The book includes a test to help you assess your own writing and get advice on problem areas.

Sula Jul 20 2021 Stunningly-designed new editions of Toni Morrison's best-known novels, published by Vintage Classics in celebration of her life and work. WITH A NEW INTRODUCTION BY NAMWALI SERPELL, AUTHOR OF THE OLD DRIFT As young girls in a poor but close-knit community, Nel and Sula are inseparable. But their paths as adults couldn't be more different: while Nel settles in town to raise a family, Sula escapes for the progressive ideals of the big city. When Sula reappears ten years later, she comes face to face with a community whose values are at odds with her fierce individualism and rebellious ways. Reunited, Nel and Sula must confront the consequences of their actions and the dreadful secret they shared in childhood. Two girls who grow up to become women. Two friends who become something worse than enemies. Terrifying, comic and tragic, Sula overflows with love and life, friendship and betrayal.

Publication Manual of the American Psychological Association May 30 2022 The Publication Manual of the American Psychological Association is the style manual of choice for writers, editors, students, and educators in the social and behavioral sciences, nursing, education, business, and related disciplines.

Synthesis of Results from Scientific Drilling in the Indian Ocean Oct 23 2021

Information Doesn't Want to Be Free Nov 11 2020 "Filled with wisdom and thought experiments and things that will mess with your mind." — Neil Gaiman, author of *The Graveyard Book* and *American Gods* In sharply argued, fast-moving chapters, Cory Doctorow's *Information Doesn't Want to Be Free* takes on the state of copyright and creative success in the digital age. Can small artists still thrive in the Internet era? Can giant record labels avoid alienating their audiences? This is a book about the pitfalls and the opportunities that creative industries (and individuals) are confronting today — about how the old models have failed or found new footing, and about what might soon replace them. An essential read for anyone with a stake in the future of the arts, *Information Doesn't Want to Be Free* offers a vivid guide to the ways creativity and the Internet interact today, and to what might be coming next. This book is DRM-free.

The Princess and the Goblin Illustrated May 06 2020 "The Princess and the Goblin is a children's fantasy novel by George MacDonald. It was published in 1872 by Strahan & Co. Anne Thaxter Eaton writes in *A Critical History of Children's Literature* that *The Princess and the Goblin* and its sequel ""quietly suggest in every incident ideas of courage and honor."" [1] Jeffrey Holdaway, in the *New Zealand Art Monthly*, said that both books start out as ""normal fairytales but slowly become stranger"", and that they contain layers of symbolism similar to that of Lewis Carroll's work"

The Race between Education and Technology Jul 08 2020 This book provides a careful historical analysis of the co-evolution of educational attainment and the wage structure in the United States through the twentieth century. The authors propose that the twentieth century was not only the American Century but also the Human Capital Century. That is, the American educational system is what made America the richest nation in the world. Its educational system had always been less elite than that of most European nations. By 1900 the U.S. had begun to educate its masses at the secondary level, not just in the primary schools that had remarkable success in the nineteenth century. The book argues that technological change,

education, and inequality have been involved in a kind of race. During the first eight decades of the twentieth century, the increase of educated workers was higher than the demand for them. This had the effect of boosting income for most people and lowering inequality. However, the reverse has been true since about 1980. This educational slowdown was accompanied by rising inequality. The authors discuss the complex reasons for this, and what might be done to ameliorate it.

Dutch: A Comprehensive Grammar Feb 24 2022 Dutch: A Comprehensive Grammar is a complete reference guide to modern Dutch grammar. This completely updated new edition covers the new spelling system introduced in 1997 and the latest reform of 2005. A new section covers modal particles. Concentrating on the real patterns of use in modern Dutch through lively and accessible descriptions of the language, the Grammar is an essential reference source for the learner of Dutch, irrespective of level. It is ideal for use in schools, colleges, universities and adult classes of all types as well as being indispensable to those teaching themselves. The volume is organized to promote a thorough understanding of Dutch grammar. It offers a stimulating analysis of the complexities of the language, and provides full and clear explanations. Throughout, the emphasis is on Dutch as used by present-day native-speakers. An extensive index and numbered paragraphs provide readers with easy access to the information they require. Features include: • detailed treatment of the common grammatical structures and parts of speech • extensive exemplification • particular attention to areas of confusion and difficulty • Dutch-English parallels highlighted throughout the book

Technical Communication Today Aug 28 2019 This is the eBook of the printed book and may not include any media, website access codes, or print supplements that may come packaged with the bound book. For courses in Technical Communication. Fully centralizes the computer in the technical workplace, presenting how writers use computers throughout their communication process. The networked computer, from smartphone to mainframe, has become the central hub of written, spoken, and visual communication in today's scientific and technical workplace. Firmly rooted in core rhetorical principles, *Technical Communication Today* presents computers as thinking tools that powerfully influence how we develop, produce, design, and deliver technical documents and presentations. This popular text helps communicators draft and design documents, prepare material for print and web publication, and make oral presentations. Speaking to today's readers, the narrative is "chunked," so that readable portions of text are combined with graphics and can be "raided" by readers seeking the information they need. Retaining these features, the 6th Edition of *Technical Communication Today* also marks an important shift to drawing readers' attention to the centralization of innovation and entrepreneurship in the technical workplace. Revised chapters, new case studies, and new exercises and projects demonstrate that those who know how to write clearly, speak persuasively, and design functional and attractive texts will be the most likely to succeed in today's innovation-based and entrepreneurial workplace. *Technical Communication Today*, 6th Edition is also available via Revel™, an interactive learning environment that enables students to read, practice, and study in one continuous experience. Learn more.